



**Embassy of India  
Paris**

No. PAR/ADM/872/02/22

January 25, 2022

**TENDER NOTICE**

Sealed bids are invited from reputed firms for “**Comprehensive Annual Maintenance of CCTV Surveillance System**” installed in Embassy of India, 13-15, rue Alfred Dehodencq, 75016 Paris as well at Embassy Residence, 2 rue du Général Lambert, 75007 Paris.

2. Selected firm will have to render Comprehensive Annual Maintenance Service for the CCTV Surveillance System subject to adherence of the following terms and conditions.

The bidding companies/firms should have :

- i) Experience of undertaking work of similar nature in France in the last 10 years.
- ii) Having a registration in France including Siret Number and VAT account in France.
- iii) Local representation in Paris, France.
- iv) Visit for prevention/checking/correction of the CCTV Surveillance System by the selected bidder as a remedial measure must be conducted on a weekly basis and a report of the status of the system will have to be produced every month.
- v) All break-down calls will have to be attended immediately after logging the complaint and have to be restored at the earliest.
- vi) The analysis of break-downs/faults in the hardware and repairing is taken care of by the service provider. This includes replacement of spare parts, damaged cameras, NVR monitors and additional electrical equipment of the CCTV system with no additional costs.

3. Documentary evidence of the above qualifications may be submitted along with sealed bids.

4. Site inspection relating to the work can be done on any working day till February 01, 2022 with prior appointment [Tel: +33-1-40505063].

4. Enquiry, if any, may please be sent on the mail [hoc.paris@mea.gov.in](mailto:hoc.paris@mea.gov.in). Enquiries shall be entertained only till February 08, 2022 .

4. Interested parties may send their bids/quotations along with the proposed security plan in two separate sealed envelopes to the Head of Chancery, Embassy of India, 15 rue Alfred Dehodencq, 75116 Paris by **February 14, 2022 noon** superscribed (i) “**Bid “Comprehensive Annual Maintenance of CCTV Surveillance System”**” on the covers. The bids received would be opened at **1400 hrs on February 14, 2022** by a Committee of Officers. Interested parties are welcome to send a representative for opening of the bids in the office of the Head of Chancery, Embassy of India, Paris.

5. The Embassy of India, Paris reserves the right to reject any bid at any stage of the bidding process without assigning any reasons whatsoever.

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